

## Person specification

<b>Job title:</b> Counsellor	<b>Department:</b> Counselling Service
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	<b>Essential</b>	<b>Desirable</b>
Qualifications	Professional counselling qualification to Diploma level as minimum.	Group facilitation qualification. BACP or NCS Accreditation
Work experience	<p>Extensive work with counselling clients presenting with adverse childhood experience, domestic abuse, trauma or other complexities.</p> <p>Delivering assessments across a range of client needs and presentations.</p> <p>Managing own caseload and time.</p> <p>Working with outcome measures in a positive and effective way.</p> <p>Working collaboratively with clients and other professionals to manage risk and promote safety.</p>	<p>A minimum of 1 year post qualification counselling practice.</p> <p>Experience of working in primary care services.</p> <p>Delivering self-help /psychoeducational support to individuals &amp; groups.</p> <p>Referring clients to a range of internal and external services.</p> <p>Working with women from BAME communities.</p>
Knowledge	<p>Good working understanding of current BACP ethical framework and guidelines.</p> <p>An understanding of clients with complex needs, and best practice in a range of appropriate therapeutic treatments.</p> <p>Data protection, lawful and ethical practice.</p> <p>Local and national safeguarding priorities and requirements.</p> <p>Working knowledge of women's issues and health inequalities.</p>	Other health, social and mental health services, both statutory and voluntary sector, within Wakefield district.

<p>Special skills</p>	<p>Ability to develop good therapeutic relationships with clients.</p> <p>Ability to work as part of a multi-disciplinary team and foster good working relationships.</p> <p>Ability to establish and maintain good personal and professional boundaries.</p> <p>Excellent verbal and written communication skills, including telephone skills.</p> <p>Computer literacy and general office and administration skills.</p> <p>Ability to work flexibly and using own initiative.</p>	<p>Ability to deal with conflict and find appropriate resolutions.</p>
<p>Personal attributes</p>	<p>High level of enthusiasm and motivation.</p> <p>Ability to use clinical supervision and personal development positively and effectively.</p> <p>Ability to manage time and competing demands, good organisational skills.</p> <p>Willingness to reflect on own practice.</p>	<p>Ability to work well under pressure.</p>
<p>Attitudes</p>	<p>Understanding of the importance of working within women only environment &amp; a commitment to WWC philosophy.</p> <p>Commitment to working within WWC policies and procedures and their application.</p> <p>Commitment to taking part in yearly appraisal.</p> <p>Understanding of and commitment to Equal Opportunities.</p>	<p>Commitment to pursuing own professional development.</p>
<p>Other</p>	<p>Ability to work in community and central settings and travel between them.</p> <p>Ability to work remotely with clients via telephone or video platform.</p>	<p>Fluent in languages other than English.</p>