

## Person specification

<b>Job title:</b> Group Caseworker	<b>Department:</b> Casework
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	<b>Essential</b>	<b>Desirable</b>
Qualifications	Professional qualification to certificate level relevant to your chosen client field.  Or Relevant experience	Group work qualification.
Work experience	Delivering psycho-educational support interventions in group settings and on a one to one basis.  Engaging hard to reach clients.  Networking and building relationships with other organisations.  Organising own caseload and appointments.  Working with women from BAME communities.  Working with multiple complex issues.	Developing peer support groups.  Working with women who are/have experienced: Childhood Sexual Abuse/ Mothers Apart from their Children/Domestic Abuse.  Writing reports, collating data and using databases.  Delivering training and/or presentations.
Knowledge	An understanding of clients with multiple and complex needs, and best practice in a range of appropriate casework.  Working knowledge of women's issues and health inequalities.  Data protection, lawful and ethical practice.  Local and national safeguarding priorities and requirements.  Working knowledge of the particular health and wellbeing needs of women from BAME communities.	Other health, social and mental health services, both statutory and voluntary sector, within Wakefield district.  Knowledge of data protection requirements.  Working knowledge of: Childhood Sexual Abuse/ Mothers Apart from their Children/Domestic Abuse.

<p>Special skills</p>	<p>Ability to work as part of a multi-disciplinary team and foster good working relationships.</p> <p>Ability to establish and maintain good personal and professional boundaries.</p> <p>Excellent verbal and written communication skills, including telephone skills.</p> <p>Offering women culturally sensitive support</p> <p>Computer literacy and general office and administration skills, to be able to provide/organise own admin support.</p> <p>Ability to work using own initiative.</p>	<p>Ability to deal with conflict and find appropriate resolutions.</p> <p>Ability to liaise and negotiate with a wide range of people at all levels.</p>
<p>Personal attributes</p>	<p>High level of enthusiasm and motivation.</p> <p>Ability to use supervision and personal development positively and effectively.</p> <p>Ability to manage time and competing demands, good organisational skills.</p> <p>Willingness to reflect on own practice.</p>	<p>Ability to work well under pressure.</p>
<p>Attitudes</p>	<p>Understanding the importance of working within women only environment &amp; a commitment to WWC philosophy.</p> <p>Commitment to working within WWC policies and procedures and their application.</p> <p>Commitment to taking part in yearly appraisal.</p> <p>Understanding of and commitment to Equal Opportunities.</p>	<p>Commitment to pursuing own professional development.</p>
<p>Other</p>	<p>Ability to work in community and central settings and travel between them.</p>	<p>Fluent in languages other than English.</p>